

CORPS MEMORIAL GARDEN

OF THE ROYAL AIR FORCE REGIMENT



RESERVED PLACEMENT STONES

The Corps Memorial Garden (CMG) provides for the installation of Memorial Stones in the pathways. The Stones may be ordered by anyone who may wish to commemorate a *bona fide* Corps individual, or a person who has served on any of the recognised RAF Regiment-associated Forces or Units. Notable Corps supporters, benefactors or personalities may also be commemorated at the CMG Executive Council's discretion. The Stones are manufactured in honed light grey granite with black lettering. As an additional service, it is now possible to reserve a place – anonymously - in the CMG, perhaps with a family member, within a group of former friends or colleagues, or with a particular unit commemorative grouping. Upon completion, a Certificate of Reservation will be issued to each customer, which will reflect the person in whose name the place is being reserved or the consignor.

Please note that the Order would be for the Reserved Placement registration only; the Reserved Placement Stone will remain the property of the CMG Executive Council. Replacement of the Reserved Placement stone, at the appropriate time and with the specific text, will be carried out upon receipt of the formal order and payment for an Individual Memorial Stone (see separate Individual Memorial Stone Order Form, CMG Form MS1).

RESERVED PLACEMENT STONE DESIGN



For Reserving an individual place in a particular area or group of stones:

- 200mm x 100mm x 30mm (8in x 4 in x 1.2in), chamfered edges.
- Text to read (eg): ***"RESERVED PLACEMENT No 1944"*** (anonymous, reference number)
- Replaces a single standard block paver stone.

Price, including Installation and VAT: £70.00.

ORDER PROCESS

The Reserved Placement will be marked by a standard granite stone as shown above, but with a random ascending year-date from 1942. They may be ordered at any time but, since the stones will be manufactured to order in batches, no guarantee may be given as to when they may be produced or laid. However, every effort will be made to expedite their manufacture and installation in the relevant CMG pathway. All orders will be acknowledged and each installation will be notified to the person or agency making the order (the Sponsor). We regret that pre-ordering of the Individual Memorial Stone linked to the Reserved Placement cannot be accepted.

PAYMENT

Payment must be made by electronic Bank Transfer (BACS); details of the required Account will be provided on the Invoice, sent upon receipt of the Order Form. Regrettably, payment by cheque is no longer accepted as banking delays and handling were found to be too problematic. Orders will not be processed until the full payment is received.

TERMS & CONDITIONS

Orders will not be processed until the full payment is received. No responsibility will be taken by the CMG Executive Council or its representatives for errors contained in the original order form submitted and customers are urged to check their orders carefully before submission.

Orders may be cancelled without financial penalty up until they are passed to the manufacturer; thereafter, the order will be deemed irreversible and refunds will not be possible. The stones will follow a standard design and variations will not be permitted. Reserved Placement' stones will reflect just a Reserved Placement number and ownership will be retained by the CMG.

The design and placement of the Reserved Placement Stones within the Garden will be at the CMG's Executive Council's discretion and no guarantee may be given as to when they may be laid. Customers are encouraged to keep a copy of their order(s) in case of any issues arising. All prices are inclusive of delivery, installation and applicable taxes.

Prices may change at any time to reflect changing costs. All orders will be acknowledged and confirmation will be given when the Stones are commissioned and then laid. E&OE.

RESERVED PLACEMENT ORDER FORM

Please use a separate Order Form and payment for each Reserved Placement Stone, completing the necessary details **CLEARLY** and in **BLOCK CAPITAL LETTERS**. When complete, send it to the following address and the BACS transfer account details will be advised separately.

Corps Memorial Garden – CMS Coord
Ty Melyn
Rhydspence
Whitney-on-Wye
Hereford HR3 6EY

Email to: martinhooker@btinternet.com

CUSTOMER DETAILS:

Please PRINT clearly!

Title:

Name:

Address:

Town:

County:

Post Code:

Daytime Tel No:

Mobile Phone:

Email Address:

By Bank Transfer

Value: £

£70.00

Terms & Conditions Accepted (Required):

ORDER DETAILS: PLEASE USE BLOCK CAPITALS

DETAILS OF CONSIGNEE OF RESERVED PLACEMENT (FOR REGISTRATION PURPOSES ONLY):

RANK

FIRST NAME

LAST NAME

The **Certificate of Reservation** will be sent to the customer for their retention unless instructed otherwise. The Reserved Placement will be registered against a specific location within the relevant pathway; however, the Exco reserves the right to re-locate memorial and commemorative stones at a later date to accommodate, for example, infrastructure changes etc within the CMG.

CUSTOMER DECLARATION:

Please provide the **RESERVED PLACEMENT** as indicated. I accept the **Terms and Conditions** stated and will make a **Bank Transfer** for the full amount upon receipt of an **Invoice**. I confirm that the named individual is a **badged member of the RAF Regiment** (or entitled **Force/Organization**).

Please check your order before dispatch!

Signature