

RAF Regiment Association (Registered Charity Number 1157881) (Charity) South & West Wales Branch (Branch)

Draft Minutes of the First Annual General Meeting of the Branch members to be held at Tŷ Llewellyn, Morgan Street, Cardiff CF10 4FG on 6 April 2023 at 7.00pm.

1. Issues considered

The Branch members in attendance considered the following matters:

- 1.1. Nomination and election of Chairperson, Vice Chairperson, Treasurer and Secretary.
- 1.2. Social Secretary – whether the post of Social Secretary should be created to arrange trips, etc., of interest to members and, if so, the nomination and election of the Social Secretary.
- 1.3. Branch subs – whether subs for the branch should be collected and, if so, in what sums and with what frequency.
- 1.4. Progress report by the Vice Chairperson on the greater participation in the local Remembrance Sunday Service and the use of Tŷ Llewellyn for post Remembrance Sunday Service events.
- 1.5. Progress report by the Vice Chairperson on the issue of parading the Branch standard at the Remembrance Sunday Service.
- 1.6. Progress report by the Secretary on the creation of WhatsApp group for better communication amongst the membership and to promote greater participation.
- 1.7. Progress report by the Chairperson on updating the Branch webpage.

2. Resolutions

The Branch members in attendance resolved that:

- 2.1. The existing Chairperson, Vice Chairperson, Treasurer and Secretary were nominated and elected, as follows:
 - 2.1.1. Chairperson – Wayne Connor;
 - 2.1.2. Vice Chairperson – Gareth Burton;
 - 2.1.3. Secretary – Jamie Mitchell; and
 - 2.1.4. Treasurer – Tim Miles.
- 2.2. Mr Jeff Wisden was nominated and elected to the post of Social Secretary.
- 2.3. Branch subs would not be collected in order to encourage growth in the Branch membership. However, a collection tin will be present at future meetings for attendees to make a donation to the Branch should they wish to do so. The Branch bank details will be circulated by the Secretary to enable members to make donations should they wish to do so.
- 2.4. The use of Tŷ Llewellyn for veteran-focused post Remembrance Sunday Service events has now been set up.
- 2.5. Members will be invited to attend the Remembrance Sunday Service parade in Cardiff.
- 2.6. The Chairperson would register an interest to parade the Branch standard at the Remembrance Sunday Service.
- 2.7. Mobile telephone numbers of 4 potential members were passed to the Secretary to add to the WhatsApp group.
- 2.8. Next meeting will be reserved for 7.00pm on 1 June 2023.

Any amendments / queries before the minutes are signed off tomorrow then please let me know.

Jamie Mitchell
Secretary