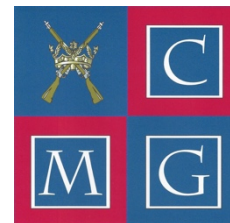


CORPS MEMORIAL GARDEN

OF THE ROYAL AIR FORCE REGIMENT

Incorporated in *The Centurion Fund* of the RAF Regiment



RESERVED PLACEMENT STONES

The Corps Memorial Garden's (CMG) block paving laid in late-2009 enabled the establishment of individual Memorial Stones in the pathway. The Memorial Stones – see the separate Flyer and Order form (CMG Form 1) - may be ordered by anyone who wishes to commemorate a bona fide Corps individual, unit or event. The Stones are manufactured in honed light grey granite with black lettering. As an additional service, it is now possible to reserve a place – anonymously - in the CMG, perhaps with a family member, within a group of former friends or colleagues, or with a particular unit commemorative grouping. A Certificate of Reservation will be issued to each customer, which will reflect the person in whose name the place is being reserved or the consignor. Upon completion, a Certificate of Placement will be issued to the respective customer. Please note that the Order would be for the Placement Reservation only; the Reserved Placement Stone will remain the property of the CMG Executive Council.

RESERVED PLACEMENT STONE DESIGN



For Reserving an individual place in a particular area or group of stones:

- 200mm x 100mm x 30mm (8in x 4 in x 1.2in), chamfered edges.
- Text to read (eg): ***"RESERVED PLACEMENT No 1944"*** (anonymous, registered date)
- Replaces a single standard block paver stone.

Price, including Installation and VAT: £70.00.

ORDER PROCESS

The Reserved Placement will be marked by a standard granite stone as shown above, but with a random ascending year-date from 1942. They may be ordered at any time but, since the stones will be manufactured to order in batches, no guarantee may be given as to when they may be produced or laid. However, every effort will be made to expedite their manufacture and installation in the relevant CMG pathway. All orders will be acknowledged and each installation will be notified to the individual making the order. Replacement of the Reserved stone, at the appropriate time and with the specific text, will be carried out upon receipt of the formal order and payment for an Individual Memorial Stone (see separate Individual Memorial Stone Order Form, CMG Form 1). We regret that pre-ordering of the Memorial Stone linked to the Reserved Placement cannot be accepted.

PAYMENT

Payment must be made by direct Bank Transfer (BACS); details of the required Account will be notified upon receipt of the Order Form. Regrettably, payment by cheque is no longer accepted as banking delays and handling are too problematic. Orders will not be processed until the full payment is received.

TERMS & CONDITIONS

Orders will not be processed until the full payment is received. No responsibility will be taken by the Corps or its representatives for errors contained in the original order form submitted and customers are urged to check their orders carefully before submission. Orders may be cancelled without financial penalty up until it is passed to the manufacturer; thereafter, the order will be deemed irreversible and refunds will not be possible. The stones will follow a standard design and variations will not normally be permitted. As a guide, the inscriptions must be factual (eg Rank, Name, Unit/Appointment and Dates of Birth and Death or Service dates); personalization or emotive text will not be accepted. 'Reserved Placement' stones will reflect just a Reserved Placement number and their ownership will be retained by the CMG. The design, text and placement of the Stones within the Garden will be at the CMG's Executive Council's discretion and no guarantee may be given as to when they may be laid. Customers are encouraged to keep a copy of their order(s) in case of any issues arising. All prices are inclusive of delivery, installation and applicable taxes. Prices may change at any time to reflect changing costs. All orders will be acknowledged and confirmation will be given when the Stones are commissioned and then laid. *E&OE.*



RESERVED PLACEMENT ORDER FORM

Please use a separate Order Form and payment for each Reservation, completing the necessary details **CLEARLY** and in **BLOCK CAPITAL LETTERS**. When complete, send it to the following address and the BACS transfer account details will be advised separately.

Corps Memorial Garden – CMS Coord
Ty Melyn
Rhydspence
Whitney-on-Wye
Hereford HR3 6EY

Email to: martinhooker@btinternet.com

CUSTOMER DETAILS: *Please PRINT clearly!*

Title:		Name:			
Address:					
Town:		County:		Post Code:	
Daytime Tel No:		Mobile Phone:			
Email Address:					
By Bank Transfer		Value: £			

ORDER DETAILS: *PLEASE USE BLOCK CAPITALS***DETAILS OF RECIPIENT OF RESERVED PLACEMENT (FOR REGISTRATION PURPOSES ONLY):**

RANK																
FIRST NAME																
LAST NAME																

The **Certificate of Reservation** will be sent to the customer for their retention unless instructed otherwise. The Reserved Placement will be registered against a specific location within the relevant pathway; however, the Exco reserves the right to re-locate memorial and commemorative stones at a later date to accommodate, for example, infrastructure changes etc within the CMG.

CUSTOMER DECLARATION:

Please provide the RESERVED PLACEMENT as indicated. I accept the Terms and Conditions stated and will make a Bank Transfer for the full amount upon receipt of an invoice. I confirm that the named individual is a badged member of the RAF Regiment (or entitled Force/Organization).

Please check your order before dispatch!

Signature